

Waiting List to Nursery in Reading Borough Council Community Schools

Application for a place at

NAME OF SCHOOL : OXFORD ROAD COMMUNITY SCHOOL

Child's Details	
Child's Surname:	
Child's Forename(s):	
Child's Date of Birth:	Child's Gender: Male / Female
Child's Home Address:	
Does your child have a statement of special educational needs?	
Is this child in the care of a Local Authority?	
If you are making an application on priority medical, social or education grounds please include a written request from the professional supporting the child/family.	
Does this child have a sibling (brother or sister) attending the school or Nursery? If Yes please give the name and date of birth of the sibling.	
I would prefer a Morning/Afternoon session/Either (please select which option you prefer)	
Does your child drink milk Yes / No	

Name of Parent/Carer living at the Child's home address:		
Title:	First Name:	Surname:
Relationship to Child:		
Home Telephone:		Work Telephone:
Mobile:		
Name of second Parent/Carer:		
Title:	First Name:	Surname:
Relationship to Child:		
Address (if different to child)		
Postcode:		Home Telephone:
Work Telephone:		Mobile:

Use of personal data

Any information parents/carers provide when applying for a school place will be entered on a computerised data base and is, therefore, subject to the Data Protection Act 1998. This ensures the information can only be used for defined purposes. The defined purposes are:

- administering the admissions process;
- preventing fraud/criminal offence or to ensure the safety of any child.

Other organisations that may receive the information are:

- Reading Borough Council - Education and Children's Services;
- any organisation legitimately investigating allegations of fraud, criminal offence or child protection.

Information Sharing Protocol

We want to help you and your family in the best way we can

To do this we seek your consent sometimes to share information you give us with other people who are also trying to support your child and your family. This will help them to understand your child's needs and avoid them having to ask you for the same information again. To help ensure that there are clear guidelines on sharing information many agencies in Reading have agreed an Information Sharing Protocol. You can see further guidance about the protocol and what that means to you at www.reading.gov.uk/everychildmatters or by contacting the school.

If you do not wish us to share information in line with the Information Sharing Protocol please tick this box

Parent/carer declaration:

I declare that the information I have given on this form is correct.

I understand school reserves the right to verify the information given on this form and that any offer of a place will be on the basis that the information supplied is correct and up to date.

Name:

Signed:

Date:

When you have completed this form please take it to the school with either your child's birth certificate or passport, together with proof of address e.g. utility bill or bank statement

Oxford Road Community School
146 Oxford Road
Reading
RG1 7PJ

School Office Use

Birth Certificate/ Passport seen (Copy attached)
Proof of address (Copy attached)